

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB
Tel: 01285 713691 Email: clerk@kempsfordparishcouncil.net

NOTICE IS HEREBY GIVEN that the Annual Parish Council Meeting will be held on
Tuesday 16th May 2023 at 7.45pm at Kempsford Village Hall
The public and press are cordially invited to be present.

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions:
Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

T. Griffin

Teresa Griffin (Clerk)

10th May 2023

AGENDA

NOTE: Filming, photographing or audio recording of proceedings is allowed – Council asks that prior to the start of the meeting people notify the Clerk of their intention of record.

1. To elect a Chairman for the ensuing year. Elected Chairman to sign Declaration of Acceptance of Office.
2. To elect a Vice-Chairman for the ensuing year.
3. Councillors to make their Declaration of Acceptance of Office.
4. To remind Councillors to complete the Register of Interests form and return to CDC by the end of May 2023.
5. Apologies.
6. To approve the minutes of the last meeting of Council held 18th April 2023.
7. Matters arising.
8. Disclosure of member's interests.
9. Dispensation requests received
10. Questions from members of the public.
11. To receive a verbal report from Gloucestershire County Councillor if present.
12. To note newly elected District Councillors and receive a verbal report if present.
13. Review of Standing Orders.
14. Review Financial Regulations.
15. To adopt the Local Government Association (LGA) Model Councillor Code of Conduct
16. Review Banking and Investment arrangements for safety and efficiency.
17. To consider Council's eligibility to exercise the general power of competence in the future.
18. Review of the Council's Complaints Procedure and Publication Scheme.
19. Review of inventory of assets.
20. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
21. Review of Council's policies, procedures and practices in respect of GDPR and freedom of information.
22. To appoint members/representatives for committees and outside bodies:
 - Weymouth Trust
 - Cotswold Canal Trust
 - Highways & Footpaths
 - Village Hall Committee
 - RAF Fairford
 - Planning
 - Quarries
 - Cross-County Partnership
 - Lakes by Yoo
23. Renewal of Subscriptions
24. Propose plans for 2023/24
25. Planning items (if any):
26. Kempsford Parish Council:
 1. To consider correspondence received (e-mailed)
 2. To discuss areas of open space at John of Gaunt/Tuckwell Road
 3. To receive update from meetings attended and working groups.
 4. Residents reports to Councillors.
27. Finance
 1. To receive and review Internal Auditor's Report.
 2. To receive and approve Finance Report, consisting of bank reconciliation and income/expenditure vs budget.
 3. To authorise payments to be made and retrospective authorisation of any payments made since last meeting as listed on Finance Report.
 4. To review and approve the Annual Governance Statement for the financial year ended 31st March 2023.
 5. To approve the financial accounts and Accounting Statements for the financial year ended 31st March 2023.
 6. To consider exemption criteria for limited assurance review exemption and approve certificate.
 7. To note the dates for the period of exercise of public rights.
28. Clerks Report
29. Correspondence – by post – Members see appendix
30. To note date for next meeting – 20th June 2023 at 7.45pm at Kempsford Village Hall.